



UGC-12B

Shree Somnath Sanskrit University

(Estd. by Govt. of Gujarat)

(Accredited by NAAC With A+Grade)

Application for Official Transcript

(Please fill up in Block Letter)

1. Name of the Applicant _____
2. Father's Name _____
3. Name of Institute / Mahavidyalaya _____
4. Name of the Examination Passed _____
5. Year and Month of Passing _____
6. Enrollment No. _____
7. Mo No. _____ E-Mail ID _____
8. Purpose for which transcript is required _____
9. No. of copies required _____
10. Fee Rs _____ remitted vide www.sssu.ac.in Axis easy pay URL No. _____ Dt _____
 - Rs.500/- per transcript for Indian Students, if transcript to be sent to the Student / Institute within India.
 - Rs.200 per extra copy fee
 - Rs.1200/- per transcript for Indian Students, if transcript to be sent to the Student / Institute outside India.(Postage Charge)
11. Name & Address of the University / Institute / Employer / Student (In Capital latter) to whom transcript is required to be sent (Attached a separate list, if required)

12. if, the Transcript required to collect Personally : Name _____

Mo. No. _____

Date : ____ / ____ / ____

(Signature of the applicant)

Note: Submit application form along with

- 1) fees receipt
- 2) All Semester Marksheet copy
- 2) Transcript form
- 4) If Transcript send out side then WES form (If Required) shall be attached.

For Office Use Only

_____ passed the _____ examination held in _____
20____ under Enrollment No. _____. The application is in order and the payment has
been verified. The Candidate may be issued with Transcript Certificate.

Entered on Page _____ at Sr. No. _____ of the Certificate issue Register.

Jr. Clerk

Controller of Examination