

SHREE SOMNATH SANSKRIT UNIVERSITY

Rajendra Bhuvan Road, Veraval- 362265.

Dist.- Gir- Somnath. Gujarat

Proactive disclosure under the Right to Information Act, 2005

As on Date- 10/02/2026

1. The particulars of the organization, powers and functions

Shree Somnath Sanskrit University is established by an act of Gujarat Legislature (Gujarat Act No. 25 of 2005). The powers and functions of the university are defined in section 5 of the university Act. The major functions and duties are as follows:

- a) to provide for instruction including correspondence courses, teaching and training in such branches of learning and courses of study, as it may think fit;
- b) to make provisions for research in Sanskrit, post-graduate courses, conduct special and under-graduate courses, advancement and dissemination of knowledge;
- c) to promote national integration and nourish cultural heritage;
- d) to establish, maintain and manage University colleges, schools, departments and institutes of research or specialised studies;
- e) to sanction affiliation, recognition and approval to the colleges, institutions and Pathashalas respectively;
- f) to withdraw or modify affiliation, recognition, or approval of educational institutions;
- g) to organise language laboratories, libraries, museums and other equipments for teaching and to promote research;
- h) to institute professorships, readerships, lecturerships and other posts of teachers required by the University;
- i) to lay down the courses of instructions for the various examinations;
- j) to institute degrees, diplomas, certificates and other academic distinctions and titles;
- k) to hold examinations or tests and confer degrees and diplomas on, and grant certificates to, persons who-
 - i. have pursued approved courses of study in the University or an affiliated colleges, unless exempted there from, in such manner as may be prescribed and have passed the examinations or tests prescribed by the University; or
 - ii. carry out research on such conditions as may be prescribed;
- l) to confer honorary degrees or other academic distinctions in such manner as may be prescribed;

- m) to withdraw or cancel any degree, diploma or certificate conferred or granted by the University in such manner as may be prescribed;
- n) to associate or admit educational institutions with, or to the privileges of the University by way of affiliation, recognition or approval;
- o) to grant such diplomas and certificates to, and to provide such lectures, instructions and training to, persons who are not enrolled as students of the University on such conditions as may be prescribed;
- p) to organise and conduct conferences, debates, discussions, seminars, symposia, workshops, refresher courses and such other programmes at national and international level in furtherance of the objects of the University;
- q) to maintain archives, libraries, information centres, data bank, museums and such other institutions which are useful for the furtherance of the objects of the University;
- r) to collect, conserve, edit and publish ancient manuscripts, to conserve materials of archaeological values and importance and to reproduce the valuable works of the Sanskrit;
- s) to accept donations, grants, gifts, or to borrow money from the Central Government, any State Government or from any individual, association or body corporate:

Provided that power to borrow moneys shall be exercised after obtaining previous approval of the State Government;
- t) to institute, hold and manage endowments for the promotion of Sanskrit and to give financial and other assistance to deserving institutions or individuals engaged in the dissemination of Sanskrit learning and to institute and award fellowships, scholarships and prizes in accordance with the Regulations for the promotion and propagation of Sanskrit;
- u) to give financial and other assistance to institutions or individuals for the publication of literature through printing and electronic media which are conducive to the furtherance of the objects of the University;
- v) to inspect colleges, recognised and approved institutions and to take measures to ensure that proper standards of instruction, teaching and training are maintained in them and that adequate library and laboratory provisions are made therein;
- w) to lay down and regulate the salary scales, allowances and other conditions of service of the members of the teaching, other academic and non-teaching staff in the affiliated colleges, University colleges and recognised and approved institutions as per the rules of and guideline issued by the University Grants Commission;
- x) to control and co-ordinate the activities of and to give financial aid to, University colleges and University Departments;
- y) to regulate the fees to be paid by the students in affiliated colleges, recognised and approved institutions;

- z) to institute and award fellowship, traveling fellowships, scholarships, studentships, medals, prizes and other awards;
- aa) to take disciplinary action against the teachers and students of the University and to impose such punishment upon them as may be deemed fit for the breach of discipline or misconduct, within or outside the University including the use of unfair means at an examination or in relation thereto by themselves or by any other persons or abatement thereof;
- bb) to conduct, co-ordinate, supervise, regulate and control post-graduate teachings and research work in the University Departments and affiliated colleges and recognised and approved institutions;
- cc) to acquire, hold, manage and dispose of any property movable and immovable, including trust or endowed property within or outside the University and to invest any funds representing such property in such manner as the University thinks fit under the intimation to the State Government;
- dd) to institute and manage—
- i. Printing and Publication Department,
 - ii. Information Bureau, and
 - iii. Distance Education Department;
- ee) to make provisions-
- i. for continuing education, adult education, extra-mural activities, extension services and other recognised educational activities,
 - ii. for physical education, National Cadet Corps, National Services Scheme, National Sports Organisation and such other recognised activities, and
 - iii. for yoga, sports, and athletic activities;
- ff) to co-operate with other University, authorities or associations or any other public or private bodies in such manner and for such purposes as the University may determine;
- gg) to raise public loans on security of the assets of the University for the purposes of the University with the previous approval of the State Government;
- hh) to generate resources by frugal and productive utilisation of the University resources;
- ii) to organise the projects and programmes for making the Sanskrit languages to be a language of mass for conversation;
- jj) to establish within the University area or without the area such field stations, campuses, specialised laboratories and other units for research and instructions and for post graduate studies in a specialise subjects;
- kk) to guide and regulate teaching and research work in University colleges, University Departments and recognised institutions;
- ll) to enforce and maintain discipline among the teachers, students, officers and staff and to make necessary arrangements for their welfare;

- mm) to fix and collect fees and other charges as may be prescribed by the regulations;
- nn) to supervise and control the residence and regulate the conduct and discipline of students of the University and to make arrangements for promoting their health and general welfare and cultural activities;
- oo) to do all such other acts and things whether they are incidental to the aforesaid powers and functions or not, as may be necessary in order to further the objects of the University or which may be incidental or ancillary to achieve these objects.

2. The powers and duties of officers and employees

VICE- CHANCELLOR

- i. The Vice-Chancellor shall be the principal executive and academic officer of the University and shall be ex-officio member and the Chairman of the Executive Council, the Academic Council, the Finance and Accounts Committee and such other authorities as constituted under the regulations, and in the absence of the Chancellor, shall preside at any convocation of the University.
- ii. The Vice-Chancellor shall be responsible for the development and monitoring of the academic programmes and also the general administration of the University, to ensure efficiency, an order and enhance the reputation of the University.
- iii. The Vice-Chancellor shall have the power to convene meetings of any of the authorities, bodies or committees, as and when he considers it necessary to do so.
- iv. It shall be the duty of the Vice-Chancellor to ensure that the provisions of this Act, regulations and that the decisions of the authorities, bodies and committees are properly implemented which are not inconsistent with this Act or Regulations.
- v. **(a)** In any emergency which, in the opinion of the Vice Chancellor, requires that immediate action should be taken, he shall take such action as he deems necessary. He shall report to the Executive Council and the State Government such action with grounds for his belief that there was an emergency.

(b) When action taken by the Vice-Chancellor under this sub-section affects any person in the service of the University, such person shall be entitled to prefer an appeal through the said authority or body to the Executive Council within fifteen days from the date on which such action is communicated to him.
- vi. Where any matter is required to be regulated by the regulations, but no regulations are made in that behalf, the Vice-Chancellor may, for the time being, regulate the matter by issuing such directions as he thinks necessary and shall, in the ensuing meeting thereafter, place the directions before the Executive Council or the authority or body concerned for information and at the same time, place before such authority or body for consideration the draft of the regulations, as the case may be, required to be made in that behalf.

- vii. The Vice-Chancellor shall be the appointing and disciplinary authority for the University teachers and for officers of the University of the rank equivalent to the Assistant Registrar and above, on the recommendations of the selection committee constituted for the said purpose.
- viii. The Vice-Chancellor may suspend a member as the Chairman of the authority, body or committee of the University, from the meeting of the authority, body or committee if such member persists in obstructing or stalling the proceedings of such authority, body or, as the case may be, committee or indulges in behaviour unbecoming of a member and shall report the matter accordingly to the Chancellor.
- ix. The Vice-Chancellor shall place before the Executive Council a report of the work of the University periodically.
- x. The Vice-Chancellor shall exercise such other powers and perform such other duties as may be conferred upon him by or under this Act and Regulations.
- xi. (a) The Vice-Chancellor shall have the right to cause an inspection or inquiry on such matters and in such manner as may be prescribed.

(b) After making such inspection or inquiry, the Vice Chancellor may take such action, as he thinks fit, in consultation with the Executive Council.

REGISTRAR:

- i. The Registrar shall be the Chief Administrative Officer of the University. He shall be a full-time salaried officer and shall act as the Member-Secretary of the Executive Council, Academic Council and such other authorities, bodies and committees of the University in accordance with the regulations made in this behalf and his condition of service and emoluments to be paid shall be determined by the regulations.
- ii. The Registrar shall make all necessary arrangements relating to conduct of examinations such as preparation of schedule of examinations, preparation of the list of paper setters and examiners, evaluation work, declaration of results and matters incidental and related thereto.
- iii. The Registrar shall be the custodian of records, common seal and such other property of the University as the Executive Council may commit to his charge.
- iv. The Registrar shall exercise such other powers and perform such other functions and duties as may be prescribed by or under this Act or assigned to him, from time to time, by the Vice-Chancellor.

3. The procedure followed in decision making process including channel supervision and accountability:

All decisions are taken by the Vice Chancellor and Registrar in accordance with the provisions of the Shree Somnath Sanskrit University Act, 2005 and Shree Somnath Sanskrit University Regulations, 2025.

4. Norms set for the discharge of its functions:

Shree Somnath Sanskrit University is a state public university and is being an Academic Institution, offering various teaching programs through its post graduate departments and affiliated colleges and conduct research and extension activities. The university carries out its all function in accordance with the Act, Statutes, Ordinances, Resolutions of various authorities of University, Regulations of UGC/Council/Apex Bodies and resolution of state and central government from time to time.

5. The rules, regulations, instructions, manuals and records used by employees for discharging their functions:

Presently, all the functions are discharged by Employees as per the provisions of the Shree Somnath Sanskrit University Act, 2005, Shree Somnath Sanskrit University Regulations 2025, Government of Gujarat Rules and instructions by Vice Chancellor/ Registrar.

6. A statement of categories of the documents held:

The following documents are held:

- (i) Shree Somnath Sanskrit University Act 2005;
- (ii) Shree Somnath Sanskrit University Regulations 2025;
- (iii) Account Rules.

7. The particulars of any arrangement that exists for consultation with representation by the members of the public, in relation to formulation of policy or implementation thereof

Before taking important decisions, all stakeholders are consulted in accordance with the provisions of the act.

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted by it and additional information as to whether the meeting of these are open to the public or the minutes of such meetings are accessible to public:

The University authorities are the

- i. Executive Council- <https://sssu.ac.in/organization/authoritiesuni/the-executive-council>.
- ii. the Academic Council- <https://sssu.ac.in/organization/authoritiesuni/the-academic-council>.
- iii. the Finance Committee- <https://sssu.ac.in/organization/authoritiesuni/the-finance-committee>.

at present, the minutes of meetings are accessible to public on demand as per the provisions of RTI act.

9. A directory of its officers and employees

UNIVERSITY STAFF DETAILS:

SR NO.	NAME	DESIGNATION	EMPLOYEE ID	EMAIL ID	MOBILE NO.
1	Prof. Sukant Kumar Senapati	Vice Chancellor	-	vc@sssu.ac.in	9499775250
2	Dr. Maheshkumar K. Metra	Registrar	7425	registrar@sssu.ac.in	9428687453
3	Dr. Dasharath Jadav	Dy. Registrar	1108	dj1108@sssu.ac.in	9426687452
4	Dr. Yogesh L. Patel	Controller of Exam	1914	yp1914@sssu.ac.in	9824340931
5	Shree Harshadkumar H. Parmar	Chief Account Officer	7325	hp7325@sssu.ac.in	9924592277
6	Shree Bhargav Purohit	University Engineer	4821	bd4821@sssu.ac.in	9427706751
7	Shree Bhavsinh Barad	Accountant	1513	bb1513@sssu.ac.in	9898044584
8	Shree Haresh Kher	Computer Programmer	1411	hk1411@sssu.ac.in	9427388287
9	Shree Anirudh Pandya	P.A to Vice-Chancellor	3217	ap3217@sssu.ac.in	9664702845
10	Kum. Khushbu Rajpopat	P.A to Registrar	4420	kr4420@sssu.ac.in	8866559073
11	Shree Karshan Chatrodiya	Office Superintendent	5122	kc5122@sssu.ac.in	9824966022
12	Kum. Vaishaliben K.Vagh	Research Assistant	6324	vv6324@sssu.ac.in	9499676073
13	Shree Bhavinkumar K. Pandya	Research Assistant	6724	bp6724@sssu.ac.in	9426993063
14	Shree Hitesh Jani	Clerk cum Typist	0307	hj0307@sssu.ac.in	9824475053
15	Shree Gopal Thakarar	Jr. Clerk	0207	gt0207@sssu.ac.in	9227593839
16	Shree Anil Joshi	Jr. Clerk	0808	aj0808@sssu.ac.in	9979857123
17	Smt. Shvetaben L. Jani	Jr. Clerk	1614	sj1614@sssu.ac.in	8154862486
18	Shree Vishal Joshi	Jr. Clerk	1714	vj1714@sssu.ac.in	9924696247
19	Shree Hiren Kubawat	Jr. Clerk	3016	hk3016@sssu.ac.in	9624567273
20	Shree Hamir Galachar	Jr. Clerk	5223	hg5223@sssu.ac.in	9974030240
21	Shree Bhimsibhai K. Solanki	Jr. Clerk	6424	bs6424@sssu.ac.in	9898363718
22	Kum. Kinjal R. Agravat	Jr. Clerk	6824	ka6824@sssu.ac.in	7284936261
23	Kum. Vina Chandapa	Jr. Clerk	6924	vc6924@sssu.ac.in	9558424312
24	Shree Rudresh Joshi	Civil Supervisor	7024	rj7024@sssu.ac.in	9978442722
25	Shree Jagadish Bharadawa	Peon	0107	jb0107@sssu.ac.in	9408335660
26	Shree Nikul Goswami	Peon	0708	ng0708@sssu.ac.in	9898795055

UNIVERSITY TEACHING STAFF DETAILS

SR NO.	NAME	DESIGNATION	EMPLOYEE ID	EMAIL ID	MOBILE NO.
1	Prof. Vinodkumar Jha	Professor	2514	vj2514@sssu.ac.in	7405777522
2	Dr. Dayabhai Mokariya	Asso. Professor	1008	dm1008@sssu.ac.in	9825512756
3	Dr. Jayesh D. Mungara	Asst. Professor	2714	jm2714@sssu.ac.in	9824232132
4	Dr. Jankisharan Acharya	Asst. Professor	2814	ja2814@sssu.ac.in	8758817525
5	Dr. Nitynand Ojha	Asst. Professor	3318	no3318@sssu.ac.in	7408049488
6	Dr. Jigar Bhatt	Asst. Professor	3720	jb3720@sssu.ac.in	7600529271

SR NO.	NAME	DESIGNATION	EMPLOY EE ID	EMAIL ID	MOBILE NO.
7	Dr. Vipul Jadav	Asst. Professor	3920	vj3920@sssu.ac.in	9924694766
8	Dr. Ashaben Madhak	Asst. Professor	4120	am4120@sssu.ac.in	9998612248
9	Dr. Apoorva Agrawal	Asst. Professor	4320	aa4320@sssu.ac.in	8770064783
10	Dr. Vidushi Bolla	Asst. Professor	4520	vb4520@sssu.ac.in	9819118024
11	Dr. Kiran S.Damor	Asst. Professor	5021	kd5021@sssu.ac.in	9426242166
12	Shree Vijaykumar Bathvar	Asst. Professor	5623	vb5623@sssu.ac.in	9904911090
13	Dr. Rahul Jha	Asst. Professor	5723	rj5723@sssu.ac.in	7383088612
14	Dr. Ramkumari	Asst. Professor	5823	rc5823@sssu.ac.in	8817239976
15	Dr. Kunjal H. Trivedi	Asst. Professor	5923	kt5923@sssu.ac.in	8980514101
16	Dr. Hemant R. Patel	Asst. Professor	6023	hp6023@sssu.ac.in	8140467451
17	Dr. Mangalvardhandas M. Sadhu	Asst. Professor	7525	ms7525@sssu.ac.in	7264970889
18	Dr. Manankumar Aggarwal	Asst. Professor	7625	ma7625@sssu.ac.in	7008478051
19	Dr. Manisha Ram	Asst. Professor	7725	mr7725@sssu.ac.in	8140123075
20	Dr. Ravindra Kale	Librarian	2414	rk2414@sssu.ac.in	9427159186
21	Dr. Kartik Pandya	Research Officer	2914	kp2914@sssu.ac.in	9925724168

UNIVERSITY CONSTITUENT COLLEGE STAFF DETAILS

SR NO.	NAME	DESIGNATION	EMPLOY EE ID	EMAIL ID	MOBILE NO.
1	Dr. Narendrakumar L. Pandya	Principal	0507	np0507@sssu.ac.in	9898540403
2	Dr. Pankajkumar S. Rawal	Asso. Professor	0407	pr0407@sssu.ac.in	9879329898
3	Dr. Rameshchandra B. Shukla	Asst. Professor	0908	rs0908@sssu.ac.in	9913701901
4	Dr. Amishaben Dave	Asst. Professor	4721	ad4721@sssu.ac.in	8733999335
5	Dr. Bhagavatiben Dabhi	Asst. Professor	4821	bd4821@sssu.ac.in	9427706751
6	Dr. Priyanka Dwivedi	Asst. Professor	4921	pd4921@sssu.ac.in	9409420572
7	Kum. Rekhaben D. Rathod	Technical Assistant	5323	rr5323@sssu.ac.in	7069579375
8	Shree Govindbhai R. Mevada	Account Assistant	5423	gm5423@sssu.ac.in	9687977050
9	Shree Ketankumar R. Kachela	Lab. Assistant	5523	kk5523@sssu.ac.in	9228288326
10	Shree Jaydipsinh K. Parmar	Jr. Clerk	3117	jp3117@sssu.ac.in	7359517400
11	Shree Bhimabhai B. Galchar	Peon	0608	bg0608@sssu.ac.in	9998926273

10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

UNIVERSITY STAFF DETAILS:

SR NO.	NAME	DESIGNATION	SALARY SCALE
1	Prof. Sukant Kumar Senapati	Vice Chancellor	210000 FIX
2	Dr. Maheshkumar K. Metra	Registrar	144200-211800
3	Dr. Dasharath Jadav	Dy. Registrar	67700-208700

SR NO.	NAME	DESIGNATION	SALARY SCALE
4	Dr. Yogesh L. Patel	Controller of Exam	67700-208700
5	Shree Harshadkumar H. Parmar	Chief Account Officer	67700-208700
6	Shree Bhargav Purohit	University Engineer	53100-167800
7	Shree Haresh Kher	Computer Programmer	25500-81100
8	Kum. Khushbuben Rajpopat	P.A to Registrar	35400-112400
9	Kum. Kinjalben R.Agrawat	Jr. Clerk	26000 (Fix)
10	Smt. Shveta Jani	Jr. Clerk	19900-63200
11	Kum. Vaishaliben K.Vagh	Research Assistant	49600(Fix)
12	Kum. Vinaben Chandapa	Jr. Clerk	26000(Fix)
13	Shree Anil Joshi	Jr. Clerk	19900-63200
14	Shree Anirudh Pandya	P.A to Vice- Chancellor	35400-112400
15	Shree Bhavinkumar K.Pandya	Research Assistant	49600(Fix)
16	Shree Bhavsinh Barad	Accountant	39900-126600
17	Shree Bhimsibhai K.Solanki	Jr. Clerk	26000(Fix)
18	Shree Gopal Thakarakar	Jr. Clerk	19900-63200
19	Shree Hamir Galachar	Jr. Clerk	26000(Fix)
20	Shree Hiren Kubawat	Jr. Clerk	19900-63200
21	Shree Hitesh Jani	Jr. Clerk	19900-63200
22	Shree Jagadish Bharadawa	Peon	18000-56900
23	Shree Karshan Chatrodiya	Office Superintendent	40800(Fix)
24	Shree Nikul Goswami	Peon	18000-56900
25	Shree Rudresh Joshi	Civil Supervisor	26000(Fix)
26	Shree Vishal Joshi	Jr. Clerk	19900-63200

UNIVERSITY TEACHING STAFF DETAILS

SR NO.	NAME	DESIGNATION	SALARY SCALE
1	Prof. Vinodkumar Jha	Professor	144200-218200
2	Dr. Dayalal M. Mokaria	Asso. Professor	131400-217100
3	Dr. Apoorva Agrawal	Asst. Professor	57700-98200
4	Dr. Ashaben Madhak	Asst. Professor	57700-98200
5	Dr. Hemant R. Patel	Asst. Professor	57700-98200
6	Dr. Jankisharan Acharya	Asst. Professor	79800-131700
7	Dr. Jayesh D. Mungara	Asst. Professor	79800-131700
8	Dr. Jigar Bhatt	Asst. Professor	57700-98200
9	Dr.Kiran S.Damor	Asst. Professor	57700-98200
10	Dr. Kunjal H. Trivedi	Asst. Professor	57700-98200
11	Dr. Manankumar Aggarwal	Asst. Professor	57700-98201
12	Dr. Manisha Ram	Asst. Professor	57700-98202
13	Dr. Nityanand Ojha	Asst. Professor	57700-98200
14	Dr. Rahul Jha	Asst. Professor	57700-98200
15	Dr. Ramkumari	Asst. Professor	57700-98200
16	Dr. Vidushi Bolla	Asst. Professor	57700-98200
17	Shree Vijaykumar Bathvar	Asst. Professor	57700-98200
18	Dr. Vipul Jadav	Asst. Professor	57700-98200
19	Dr. Mangalvardhandas M. Sadhu	Asst. Professor	57700-98200
20	Dr. Ravindra Kale	Librarian	68900-117200
21	Dr. Kartik Pandya	Research Officer	79800-131700

UNIVERSITY CONSTITUENT COLLEGE STAFF DETAILS

SR NO.	NAME	DESIGNATION	SALARY SCALE
1	Dr. Narendrakumar L. Pandya	Principal	182200-224100
2	Dr. Pankajkumar S. Rawal	Asso. Professor	131400-217100
3	Dr. Rameshchandra B. Shukla	Asst. Professor	57700-98200
4	Dr. Priyanka Dwivedi	Asst. Professor	57700-98200
5	Dr. Bhagavatiben Dabhi	Asst. Professor	57700-98200
6	Dr. Amishaben Dave	Asst. Professor	57700-98200
7	Kum. Rekhaben D. Rathod	Technical Assistant	40800 Fix
8	Shree Govindbhai R. Mevada	Account Assistant	40800 Fix
9	Shree Ketankumar R. Kachela	Lab. Assistant	26000 Fix
10	Shree Jaydipsinh k. Parmar	Jr. Clerk	14800-47100
11	Shree Bhimabhai B. Galchar	Peon	19900-63200

11. The budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made

Budget for the Financial Year 2024-2025

SR. NO.	BUDGET HEAD	BUDGET ESTIMATES AMOUNT RS.
1	Income	24,72,51,692
2	Expenses	11,99,55,620
3	Deficit Funds to be transferred from the University Fund	0

12. The manner of executing of subsidiary programmes including amounts allocated and the details and beneficiaries of the programmes :

Not applicable

13. Particulars of recipients of concessions, permits or authorization granted by it:

NIL.

14. Details of information available or held by it reduced in electronic form:

All the important forms, circulars, notifications, academic and administrative information are available on University's website www.sssu.ac.in and they are freely downloadable.

15. The particulars of facilities available to citizens for obtaining information including working hours of a library or reading room maintained for public use:

The University is open on all days for obtaining information from 10:30 am to 6.10 pm excluding Sundays, Second and Fourth Saturdays and Gazetted holidays. The citizens can apply for information with a prescribed fee of Rs. 20/ to the Public Information Officer.

Inspection of Answer Sheet

The university provides inspection of evaluated of answer sheet. All the concerned students who wish to apply for the inspection of the evaluated answer sheet are required to apply for inspection after the declaration of the result and before the last date mentioned in the obliteration/pulping circular issued by the exam section.

The inspection shall be given after the declaration of result, even though the application might has been received before the declaration of result.

Photocopy of Answer Sheets under RTI Act, 2005

Students can obtain the photocopy of answer sheet under the RTI Act, 2005. The charges for the photocopy are as under:

	Charges to receive photocopy of answer sheet personally from the University	Charges to receive photocopy of answer sheet at the postal address
RTI Application fee	Rs.20/-	As per R.T.I rules
Photocopy Charges per answer sheet per page	As per R.T.I rules	As per R.T.I rules

How to Apply

- Students are required to apply with all details containing Name, Enrolment Number, Subject Code, Contact Details (including mobile number) etc.
- Students are required to attach the copy of hall ticket/print out of online result and college ID proof.
- Students have to pay fees of Rs. 20/- by any of the mode prescribed under RTI Act, 2005 i.e. court fee stamp/ IPO/ DD/ Indian non-judicial stamps/ revenue stamp along with application.
- The students will be informed regarding date & time of inspection through letter only after the declaration of the result.
- Only applicant student will be allowed to inspect his/her own the answer sheet.

Information Relating to the Library

"बृहस्पतिः ग्रन्थालयः" the University Library contains around 37,260 basic texts, 2,500 reference books 40 manuscripts and 50 rare books, journals-magazines, and 385 audio-videos, as on 10-12-2025. Pujya Shri Morari Bapu has made a generous donation of rupees 3 lacs for procuring reference books in Sanskrit and he has inaugurated it on October 17, 2013. It was named as Triveni Reference Library' in the pious memory of Shri K.K. Shastri, Pujya Dongareji Maharaj and Pujya Virag Muni. It gives the facility of reading room, issue & return, reference and referral service, book bank, old question papers, selling of University publications, counselling of UGC-NET/SET preparations and its study material, distribution of marksheets, cyber library, digital library, photocopy facility, OPAC services etc. at its outset. Efforts have been made to keep sufficient number of text books for students and basic

reference books for the faculty and scholars. Kindly visit the SSSU library website <https://sites.google.com/view/sssulibrary/home>. All the data of books have been computerised in SOUL-Library Management Software.

16. The names, designations and other particulars of the public information officers:

Office Address: Shree Somnath Sanskrit University,
Rajendra Bhuvan Road,
Near Birla Temple,
Veraval-362265. Dist.-Gir Somnath.
Gujarat (India).
Ph. No. 02876-244532

Website: www.sssu.ac.in

Public Information Officer: The Registrar
Shree Somnath Sanskrit University
Rajendra Bhuvan, Near Birla Temple,
Veraval – 362265. Dist. Gir Somnath.
Gujarat.
(O) 02876-244532
(M) 9428687453

Appellate Authority: The Vice-Chancellor
Shree Somnath Sanskrit University
Rajendra Bhuvan, Near Birla Temple,
Veraval – 362265. Dist. Gir Somnath.
Gujarat.
(O) 02876-244531
(M) 9499775250

17. Such other information as may be prescribed

Subjects In Which the Courses May Be Imparted by the University and Affiliated Colleges

The University shall impart the courses through its constituent colleges, UG/PG Departments, Centers, affiliated colleges, recognised institutions and recognised Pathshalas. The University shall impart courses in various modes viz.

- i. Offline mode (Regular mode)
- ii. Online mode
- iii. Distance mode
- iv. Blended mode

On recommendations of the Academic Council, the Executive Council shall approve from time to time, the courses to be imparted by University, affiliated colleges and recognised institutions.

DETAILS OF COURSES OFFERED AT SHREE SOMNATH SANSKRIT UNIVERSITY

No.	COURSE	SUBJECT	ELIGIBILITY	DURATION
1.	Vidyavaridhi (Ph.D.)	Sahitya, Veda, Purana, Jyotisha, Darshana, & Vyakarana	Acharya / M. A. in Sanskrit with at least 55% marks	---
2.	Acharya (Master of Arts) Post-Graduation	Sahitya, Veda, Purana, Jyotisha, Vastushastra, Paurohitya, Nyaya Vyakarana, Sarvadarshana, Navya Nyaya, Swaminarayan Vedanta, Ramanuj Vedanta, Dharmshashtra & Yoga	Graduation in Sanskrit as a main subject	2 Years
3.	P.G.D.C.A.	Computer & Compulsory Sanskrit	Graduation in any subject	1 Year
4.	Shiksha-Shastri (B. Ed.)	Sanskrit	Graduation in Sanskrit with at least 45% marks	2 Years
5.	Shastri Graduation (Bachelor of Arts)	Sahitya, Veda, Purana, Jyotisha, Vastushastra, Paurohitya, Nyaya Vyakarana, Sarvadarshana, Navya Nyaya, Swaminarayan Vedanta, Ramanuj Vedanta, Dharmshashtra, Advaita Vedanta & Purv Mimamsa, Yoga	12th Standard in any stream	3 Years
6.	Shastri – Shiksha-Shastri (B.A. B. Ed.)	Sahitya, Veda, Purana, Jyotisha, Navya Vyakarana & Darshana	12th Standard	4 Years
7.	P. G. Diploma	Sanskrit and Hindu Religious Studies	Graduation in any subject	1Year
8.	Advance Diploma	Drama	Graduation in any subject	1Year
9.	Diploma	Yoga, Temple Management, Vastushastra, Karmakanda, Sanskrit Teaching, Jyotisha, Vedic Mathematics, Music, Sanskrit and Hindu Religious Studies, Vallabh Vedanta, Manuscriptology, Sanskrit Languages, Shrimad Bhagavad Gita and its Sanskrit Commentaries	12th Standard	1 Year

DETAILS OF COURSES OFFERED AT SHREE SOMNATH SANSKRIT UNIVERSITY IN DISTANCE MODE

No.	COURSE	SUBJECT	ELIGIBILITY	DURATION
1.	Diploma	Yoga, Temple Management, Vastushastra, Karmakanda, Vedic Mathematics, Jyotisha	Passed 12 th Standard or any Equivalent Exam.	1 Year

Information which shall not be provided under the RTI Act, 2005

➤ Information related to Exam section

Information/Details	Description	RTI Act Clause
The information about employees/ staff connected with the confidential activities of exam section such as names of paper setters, names of examiners etc.	If such information is disclosed, it may adversely affect whole examination process and the interest of the university. It may be misused by any third person. It would endanger the life or physical safety of the person.	8 (1) (g)
The information regarding staff connected with rechecking/ reeasement, marks entry and exam related confidential activities conducted at zonal level.	If such information is disclosed, it may adversely affect the confidential activity of exam and the interest of the university. It may endanger the life or physical safety of the person.	8 (1) (g)
The information regarding the opinion taken from teachers/ experts in unfair means (UFM) cases during or after the exam.	If such information is disclosed, it may adversely affect the confidential activity of exam and the interest of the university. It may endanger the life or physical safety of the person.	8 (1) (g)
The information regarding the confidential activity of the exam given to outsourced agencies, by the university.	If such information is disclosed, it may adversely affect the interest of the university. It may endanger the life or physical safety of that person.	8 (1) (g) 8 (1) (d)
Confidential work/ information about how the exam work is carried out, which instrument or process is used, at what time etc.	If such information is disclosed, it may adversely affect the interest of the university.	8 (1)(g)
Information regarding education or personal details of the students such as name, address, mobile number, photo etc.	Such detail related to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual's life.	8 (1) (j)
Marks obtained by the students in the examination	University follows grade system as suggested/ recommended by UGC. Result of the student is declared in grades SPI, CPI, CGPA wise by university.	As per UGC

➤ Information related to Affiliation/Staff-Endorsement Section:

The information regarding LIC/academic inspection report or information supplied with the application for affiliation which contains institutional information such as documents regarding land building, analysis of financial conditions etc. This information is important and confidential. Such information shall not be disclosed considering the interest of professional institutions to the third party, disclosure of which would harm the competitive position. Therefore, information regarding copy of LIC/ academic inspection report shall not be provided under section 8 (1) (d) of the RTI Act, 2005.

- LIC or academic inspection report contains names and signatures of convener, committee members etc. If such information is disclosed, it would endanger the life or physical safety of those

persons involved in inspection process. Hence, such information shall not be provided under section 8 (1) (g) of the RTI Act, 2005.

- Copy of certificates about education qualification and experience of teaching staff of affiliated self-financed colleges/institutions considered for staff endorsement process is treated as personal information. Further the disclosure of such information has no relationship to any public activity or interest, or which would cause unwarranted invasion to the privacy of the individual's life. Hence, such information shall not be given under Section 8 (1) (j) of the RTI Act, 2005.

➤ **Information related to Student Grievance Redressal Cell:**

The personal details of the complainer and the details of the person against whom complain is registered shall not be provided. Such details related to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual's life shall not be provided under section 8 (1) (j) of the RTI Act, 2005.
